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NG24 1BY*

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11 March 2020

Members of the Committee:

Councillor M Cope
Councillor Mrs R Crowe
Councillor K Girling
Councillor L Goff
Councillor M Skinner

Non Voting Members of the Committee

Councillor Mrs I Brown
Councillor R Crowe
Councillor Mrs G Dawn
Councillor D Lloyd

**MEETING: Trustee Board of the Gilstrap and William
 Edward Knight Charities**

DATE: Thursday, 19 March 2020 at 2.30 pm

**VENUE: Castle House, Great North Road, Newark,
 NG24 1BY**

**You are hereby requested to attend the above Meeting to be held at the time/place
and on the date mentioned above for the purpose of transacting the
business on the Agenda as overleaf.**

If you have any queries please contact Helen Bayne on Clerk@thegilstrapcharity.org.

AGENDA

	<u>Page Nos.</u>
1. Apologies for Absence	
2. Appointment of Chairman	
3. Declarations of Interests from Members and Officers	
4. Declaration of any Intention to Record the Meeting	
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NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Board of Trustees of the Gilstrap Charity and W E Knight Trust** held in the Room S2, Castle House, Great North Road, Newark NG24 1BY on Thursday, 3 October 2019 at 3.30 pm.

PRESENT: Councillor I Walker (Chairman)

Councillor Mrs B Brooks, Councillor Mrs R Crowe, Councillor K Girling and Councillor M Skinner

ALSO IN ATTENDANCE: Councillor Mrs I Brown and Councillor Mrs G Dawn

ATTENDANCE:

UPDATE ON GOVERNANCE ARRANGEMENT OF BOARD OF TRUSTEES

Prior to the commencement of the meeting, the Clerk to the Trustees advised those present that the Councillors' Commission were reviewing the current governance arrangements for the Board of Trustees. They had considered a report in September with another report scheduled for consideration in November.

The Clerk advised that following representations made by wider Council Members, requesting that they be kept informed on the work of the Board of Trustees, a review of the current arrangements had been undertaken following which she had clarified the arrangements by which the Council discharged its obligations as the Corporate Trustee for the W.E. Knight and Gilstrap charities.

The Clerk also advised that, at present, the governance arrangements did not deal with meetings of the Board in the same way as that of a regular committee but that interim measures had been put in place which enabled Council Members to view the meeting Agendas via the Members' Extranet.

76 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

Councillor K. Girling declared a personal interest in Agenda Item No. 8 – Lease Renewal of the Gilstrap Building as he was an elected Member of Nottinghamshire County Council.

77 DECLARATION OF INTENTION TO RECORD THE MEETING

None

78 APPOINTMENT OF CHAIRMAN

Councillor K. Girling proposed and Councillor Mrs R. Crowe seconded, that Councillor I. Walker be appointed as Chairman of the Board of Trustees for the forthcoming year.

AGREED (unanimously) that Councillor I. Walker be appointed as Chairman of the Board of Trustees for the W.E. Knight and Gilstrap charities for the forthcoming year.

79 MINUTES OF THE MEETING HELD ON 17 APRIL 2019

In relation to the aforementioned proposal to amend the governance arrangements for the Board of Trustees, a query was raised as to whether the minutes of previous meetings, which had been considered under exempt business, would be made public. The Clerk advised that a review of the minutes of previous meetings would need to be undertaken but that her understanding was that previous minutes had been treated as confidential by the Board.

AGREED that the Minutes of the meeting held on 17 April 2019 be approved and signed by the Chairman as a correct record.

80 GUIDANCE ON THE COUNCIL'S ROLE AS CORPORATE TRUSTEE AND MEMBERS OF THE TRUSTEE BOARD

The Clerk to the Trustees presented a report which sought to provide Members with guidance on their role and duties when acting on behalf of the Council as Corporate Trustee.

The report set out the remit of the Board together with their powers and duties when acting in their capacity as corporate trustee for the charities, such powers being derived from charity law and the charities constitution. The key duties of the Council as corporate trustee were listed in paragraph 3.2 of the report with those of the Members of the Board being listed in paragraph 3.3.

In considering the report the Clerk to the Trustees advised that the appendix to the report, The Trustee Handbook, was due to be reviewed and updated.

AGREED that the report be noted.

81 STATEMENT OF ACCOUNTS 2018/19 REPORT

The Assistant Business Manager – Financial Services presented to the Board the audited Statement of Accounts for the Gilstrap Endowment Fund for the Financial year ended 31 March 2019. It was reported that the accounts had been audited by Assurance Lincolnshire with no adjustments having been made to the draft statement of accounts.

In considering the report a Member noted that an application for funding had been rejected as it had not met the criteria set by the Board.

It was noted that an application for funding had been received but following inspection had been dismissed as it did not meet the Board's criteria. The Board requested that the application for funding process be more widely publicised together with the criteria any application would need to meet in order for it to be considered.

AGREED that the Statement of Accounts for the financial year ended 31 March 2019 be approved.

82 LEASE RENEWAL OF THE GILSTRAP BUILDING

The Clerk to the Trustees presented a report which gave an update on the progress made concerning the renewal of the lease of the Gilstrap building to Nottinghamshire County Council and which also sought approval to proceed with a renewed lease.

It was reported that support, in principle, to the lease renewal was agreed at the last meeting of the Board, subject to negotiations regarding the terms. Wood Moore & Company, Chartered Surveyors, were instructed to act on behalf of the Charity and negotiate with NCC over the terms of the new lease to secure the best terms possible. Following discussions an increase in rent of £2,000 pa had been secured, and the Surveyor had confirmed that the proposed terms for the lease renewal were the best that could reasonably be obtained for the Charity. The Clerk to the Trustees also reported that following a recent condition survey it was found that NCC were maintaining the building well.

AGREED that the renewal of the Lease of the Gilstrap Building to Nottinghamshire County Council on the terms and for the period as set out in the report be approved.

83 NEWARK R&M CRICKET CLUB PROJECT - PROGRESS REPORT

The Clerk to the Trustees presented a report giving an update on the progress made in respect of Newark R&M Cricket Club's ground development project. The report set out the background to the redevelopment of the facilities and the commitment by the Board to make a financial contribution from the W.E. Knight Trust. A copy of a letter from the Chairman of the Club was attached to the report and contained a request to the Charity to release a small proportion of the overall funding in order to facilitate the preparatory work as referred to in paragraph 3.2 of the report.

In considering the report a Member sought to clarify for the newly appointed Trustees that the W E Knight charity funds were entirely separate from those of the Gilstrap trust and did not have the same criteria which needed to be met to enable funding to be awarded.

It was noted by the Board that in the past they had requested that the new facilities be named after W.E. Knight and that an undertaking be sought from the Cricket Club that this would be actioned. The Clerk advised that she would confirm this request with the organisation.

AGREED that the report on the progress being made by the Club's towards its ground development project be noted, and its request for the release of £5,000 towards preparatory work be approved.

84 EXCLUSION OF THE PRESS AND PUBLIC

AGREED that under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting during discussion of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Schedule 12A of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

85 PROPOSED SALE OF LAND AT CEDAR AVENUE, NEWARK - PROGRESS REPORT

The Clerk to the Trustees presented a report which sought to provide an update in relation to the sale of land at Cedar Avenue/Lincoln Road, Newark.

(Summary provided in accordance with Section 100C(2) of the Local Government Act 1972).

86 DATE OF NEXT MEETING

AGREED that:

- (a) future meetings of the Board of Trustees of the Gilstrap Charity and W.E. Knight Trust be scheduled quarterly throughout the year, commencing at 6.00pm; and
- (b) all such meetings be held in meetings rooms within Castle House which enabled an audio recording to be made.

Meeting closed at 4.00 pm.

Chairman

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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TRUSTEE BOARD OF THE GILSTRAP AND WILLIAM EDWARD KNIGHT CHARITIES

19 MARCH 2020

GUIDANCE ON THE COUNCIL'S ROLE AS CORPORATE TRUSTEE AND MEMBERS OF THE TRUSTEE BOARD

1.0 Purpose of Report

1.1 To give Board Members guidance on their role and duties when acting on the Board on behalf of the Council as Corporate Trustee.

2.0 Background

2.1 Given that this is the first meeting of the Board since it was reconstituted by Council at its meeting on 17 December 2019 and there are some new Members, it may be helpful to set out some background, context and guidance on discharging responsibilities as the corporate trustee of the Gilstrap and William Edward Knight charities.

2.2 The Council's Constitution sets out the remit and membership of the Trustee Board, which comprises five councillors (all Newark Ward Members), with the remaining four Newark Ward Councillors as co-opted Members without voting rights. The Board's remit is to:

- i. act as trustee on behalf of the Council of the Gilstrap Charity and W E Knight Trust;
- ii. receive the annual accounts of the above charities; and
- iii. make operational and strategic decisions relating to the above charities.

2.3 Newark & Sherwood District Council, as a corporate entity, is the trustee of the Gilstrap and William Edward Knight Charities. The Council has, in its constitution, provided that the management of the Charities' affairs be discharged by the Trustee Board operating in the same way that the Council's other committee's do, whilst recognising the requirements to observe charity law. Members of the Board therefore act on behalf of the Council as a corporate entity. However, the Council as the corporate trustee retains ultimate responsibility for running the charities.

3.0 Powers and Duties

3.1 The powers when acting in the capacity of corporate trustee for the Charities derive from charity law and the charities constitution and it is important therefore that Members of the Board are aware of the Trust Schemes that apply to the Gilstrap and William Edward Knight Trusts and in particular the objectives and purposes of those trusts.

3.2 The key duties of the Council as Corporate Trustee are to:

- Act in the best interest of the charity;
- Act exclusively for charitable purposes
- Exercise care to avoid potential for the best interests of the charities to conflict with the best interests of the Council; and
- Keep trust monies in a separate account;

3.3 The 'key duties' of Members of the Trustee Board are more specifically:

1) **To act in the best interests of the charities**

You must ensure that you are considering the best interests of the charities as distinct from the best interests of the Council. This means that you have a duty:

- To the beneficiaries of the charities;
- To have regard to trust purposes and objectives to use charitable funds and assess reasonably and only in furtherance of the charities objectives;
- To avoid undertaking activities that might place the Charities' endowment, funds, assets or reputation at undue risk;
- To take special care when investing funds of the charities, or borrowing funds for the charities to use;
- To ensure that you act with integrity and avoid any personal conflicts of interest or misuse of charity funds or assets; and
- To provide strategic leadership – a positive duty to look towards the future of the charities.

2) **General Duty of Care**

- Use reasonable care and skill in your work as a trustee using personal skills and experience as needed to ensure that the charity is well run and efficient
- Consider getting external professional advice on all matters where there may be a material risk to the charity or where the trustee may be in breach of their duties

3) **Properly Manage the Running of the Charities**

- Ensure that the Charities are and will remain solvent
- Ensure that the Charities comply with charity law and the requirements of the Charity Commission as regulator (e.g. preparing annual accounts)
- Ensure that the Charities comply with the trust schemes

3.4 To guide Board Members in discharging their responsibilities, a handbook was compiled some time ago. This includes guidance notes, the 'Councillor's Guide to a council's role as Charity Trustee', and background information on the William Edward Knight and Gilstrap Charities. A copy of the Handbook will be circulated to all Members of the Board for future guidance.

4.0 RECOMMENDATION

That the Trustee Board note the contents of the report.

Background Papers

None

For further information please contact Karen White on Extension 5240.

Karen White
Clerk to the Gilstrap Charity

TRUSTEE BOARD OF GILSTRAP AND WILLIAM EDWARD KNIGHT CHARITIES
19 MARCH 2020

LAND OFF CEDAR AVENUE/LINCOLN ROAD, NEWARK - UPDATE

1.0 Purpose of Report

- 1.1 To consider the future options for the land owned by the Trust at Cedar Avenue, Newark.

2.0 Background

- 2.1 The Gilstrap Charity owns land at Chestnut Avenue/Cedar Avenue, which is shown on the attached plan, marked as **Appendix A**. The site is included within the Council's Allocations DPP for residential development to provide 24 dwellings with on-site public open space of 0.3 hectares and the retention or relocation on-site of the multi-use games area (MUGA).
- 2.2 The land does not currently generate any income for the Charity and for many years it has been used as non-designated public open space. There is a MUGA on the site, which was provided and paid for by the District Council.
- 2.3 Although there is no formal agreement between the Council and the Charity, the Council has effectively met all maintenance costs for the land in lieu of a payment to the Charity of a licence fee in recognition of it allowing the MUGA to be sited on the land and it being used as open space.
- 2.4 In July 2017, following two incidents of unauthorised encampments by travellers that resulted in significant costs to: secure their removal; clean up the site; and replace a security gate that had been damaged - the Trustee Board considered the future of the land. The Board concluded that it was not in the interests of the Charity to retain the land given that the land had development value, the Charity was not receiving an income from the use of the land, and that it was facing recurring costs.
- 2.5 The land was advertised for sale and informal tenders were sought for offers to purchase it. Following independent external surveyor's advice, the most favourable offer received was accepted, subject to contract. The most favourable offer received was from Nottingham Community Housing Association (NCHA) in the sum of £610,000.

3.0 Update on Sale

- 3.1 The offer made by NCHA was subject to the grant of "*an implementable planning consent, defined as a scheme of 32 affordable housing units*". However, in October 2019, following difficulties experienced during the planning application process it was reported to the Board that NCHA had revised their original offer for the land.
- 3.2 NCHA had concluded that to achieve planning policy compliance and thereby secure planning consent they would need to reduce proposed unit numbers for the site to 24. This, coupled with the significant abnormal cost from the on-site re-provision of the MUGA and the MUGA adoption commuted sum, resulted in the NCHA making a revised offer for the land of £300k.

- 3.3 The Board agreed to seek advice from the Charity's independent surveyor on the revised offer from NCHA and on other possible options open to the Charity concerning the desirability or otherwise of the proposed disposition of the land. This was in the context of the Charity's obligations to consider the best interests of the Charity and comply with charity law that any disposition must be the best that can reasonably be obtained for the Charity.
- 3.4 Wood Moore & Co, the Charity's independent surveyor has since confirmed that NCHA have withdrawn from the purchase of the land.

4.0 Alternative Options for the Land

4.1 Now that the proposed sale of the land to NCHA has fallen through it is timely for the Board to consider the various options for the land afresh. There are a range of options available, and these are listed below:

4.1.1 **Re-advertise the land for disposal on the open market** – The land remains an allocated site of some significant value, and the Council's duty as Trustee is to act in the best interests of the Charity. This duty would preclude the Charity from taking deliberate action to de-value the site – such as applying to the Council as the Local Planning Authority for it to be de-allocated. If the Board wished to pursue the option of disposal for development, then in order to comply with Charity law requirements, a report covering the various matters listed in the Charities (Qualified Surveyors' Reports) Regulations 1992 would need to be obtained from the charity's surveyor. The report would include an opinion as to whether it is in the Charity's interests to dispose of the land at this point in time, and whether the land should be disposed of with its current planning status or whether the Charity should seek detailed consent before offering it for sale.

4.1.2 **Retain the land as Charity property with its use as amenity field and public open space** – This is effectively retaining the 'status quo' position. This option means that the charity would derive no income from the use of the land and would have the liability of ongoing maintenance (albeit that the cost of this is currently met by the District Council – as detailed in paragraph 2.3 above). However, it should be noted that this purpose does fit with the objects of the Charity. The object of the charity is expressed as follows:

"The object of the charity is the general benefit of the inhabitants of the area of benefit in such charitable ways for the public benefit as the trustee thinks fit."

The use of the land as open space and playing field does come within the definition of 'general benefit' of the inhabitants. The area of benefit of the charity is the area of the parish of Newark. If the Board considers this to be the most appropriate use for the land this option is feasible.

4.1.3 **Dispose of the land to a public body or other organisation to retain as an amenity field and public open space** – This option could involve the freehold transfer or lease to another organisation or body to be used as a public open space (POS). If the land were to be sold or leased for amenity use then the Charity would effectively be foregoing a substantial capital receipt since the value of amenity land is substantially lower than the value of a developable site. If this option were to be pursued there would need to be covenants applied to ensure that it was retained for use as POS in perpetuity, and not used for any

other purpose (i.e. developed). Appropriate legal provisions to allow for a deferred capital receipt to the Charity should development occur at some stage in the future would also be prudent. An alternative approach could be a leasehold disposal, which would have the benefit of providing the charity with an annual rental income. If this option were favoured, then it would need to be explored further.

Another approach could be that there is no actual disposal and that the site managed by NSDC/another body on a formal basis as a recreational facility. If this were preferred, then some consideration should be given as to whether the Charity should derive an income from such an arrangement to compensate for the opportunity cost of not having had a capital receipt that could be put to use in pursuance of its charitable aims.

- 4.2 The charity's independent surveyor has been asked to provide advice on the different options above and give an opinion on the implications on value. The advice received from Wood Moore & Co is attached as an exempt **Appendix B** to this report. If the Board wished to explore further, as a preferred option, any of those listed in paragraphs 4.1.1 and 4.1.3, the surveyor would need to give a red book valuation to comply with charity law requirements before any proposal is finalised.
- 4.3 An alternate proposal has been received for the development of the site into a 'Children's Wood and Wildlife Meadow'. This proposal has been submitted by the Winthorpe Estate Residents Group – although it should be noted that the named individuals who constitute the group are unknown and they have declined to identify themselves when requested to do so previously. A copy of their proposal is attached to this report as **Appendix C**.
- 4.4 If the Board wished to consider this proposal further, then it is suggested that more investigation, time and thought would need to be given to ascertain accurate costings. Whilst the proposal indicates that the facilities could be achieved with 'minimal financial support' it does not contain any detail about how this would be funded. The proposal includes accessible play equipment, which is expensive and would have ongoing maintenance requirements. Such schemes (accessible or mainstream/traditional) are likely to cost in the region of tens' of thousands of pounds and a proposal would be required in order to provide a suitable cost plan. In addition the proposal includes an ambitious planting scheme and solar lighting for columns to illuminate the footpath – all of which would need properly costing. In terms of delivering the scheme, there are undoubtedly elements that the community could support, such as some planting, but the main infrastructure would need to be delivered by contractors – particularly the accessible play equipment.
- 4.5 There are also two other aspects of the proposal that would require careful thought by the Board, given its obligations as Trustee. These relate to the suggestion that the Charity protect the land through a Deed of Dedication with Fields in Trust, which would effectively preserve the land as amenity land in perpetuity, and to create a public right of way over the land. Both of these matters would need to be considered by the Board as to whether they would be in the best interests of the Charity.

5.0 Financial Comments

5.1 As per section 4.1 there are potentially three options for the piece of land, the continued sale of the development site will gain a significant capital receipt. The second and third options will require further negotiations and agreements before the financial information can be fully identified and reported.

6.0 RECOMMENDATION

That the Board consider the options detailed in the report for the future use, retention or disposal of the of the land off Cedar Avenue/Lincoln Road, Newark.

Reason for Recommendation

To consider the best option for the future of the land at Cedar Avenue/Lincoln Road for the interests of the Gilstrap charity.

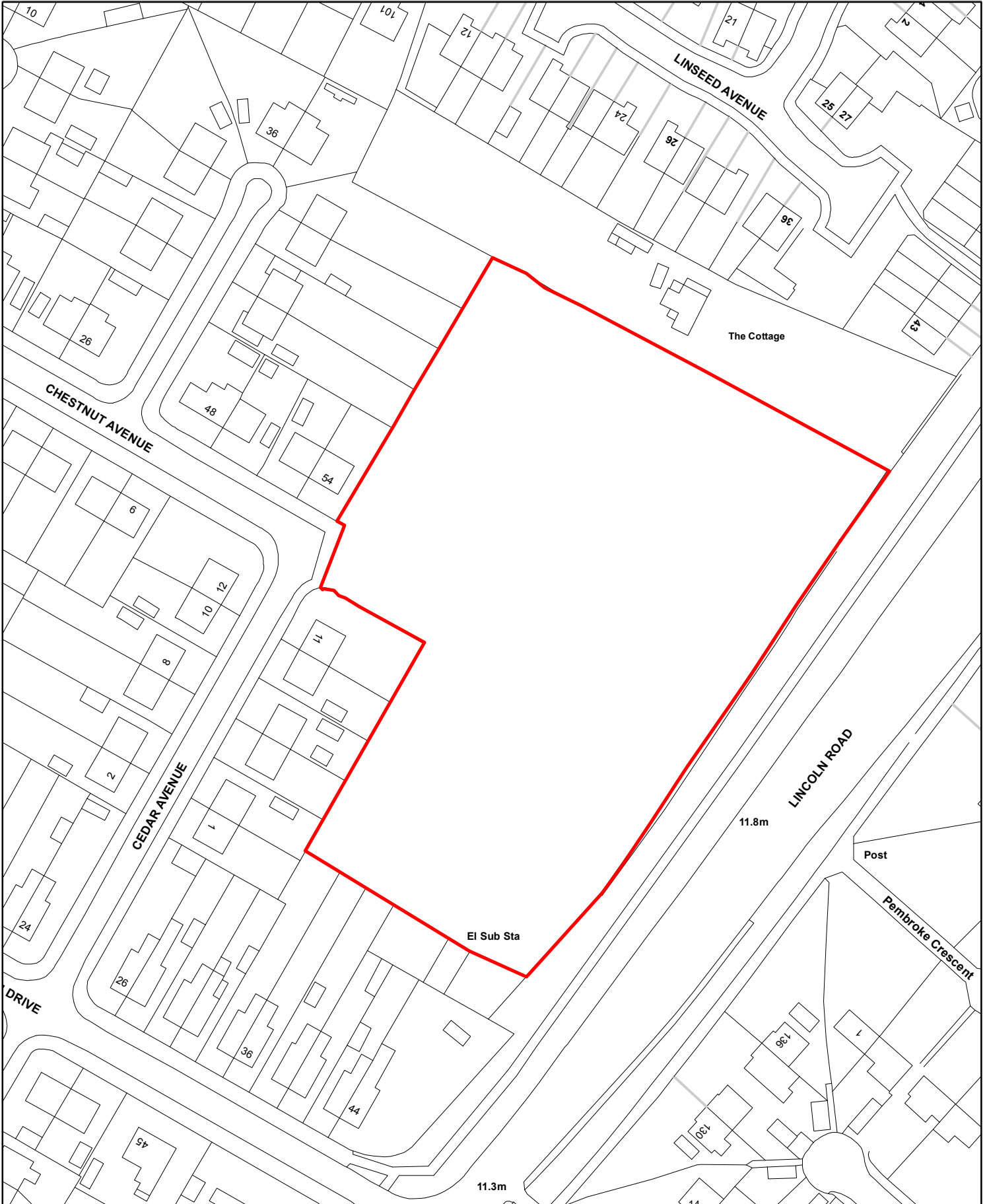
Background Papers

None

For further information please contact Karen White on Extension 5240.

Karen White
Clerk to the Gilstrap Charity

Asset Management



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Land off
Lincoln Road
Newark on Trent
Nottinghamshire
For Identification Purposes Only

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Scale: 1:1,000

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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The Gilstrap Children's Wood and Wildlife Meadow

WINTHORPE ESTATE RESIDENTS GROUP
ALTERNATE PROPOSAL





Our Dream & Vision.

This New Proposal will fulfil the Charitable objectives & obligations of the Gilstrap Charity, Newark and Sherwood District Council 's deceleration of a Climate Emergency, Tree planting scheme and the "Pocket Parks Programme" introduced by the Communities Secretary Robert Jenrick.

The Gilstrap Charity Children's Wood & Wildlife Meadow.

With the current proposals of redevelopment of Yorke Drive adding to the growing Green Space Deficit locally,

https://m.facebook.com/story.php?story_fbid=611915669314521&id=154161975089895

The Gilstrap Charity Children's Wood & Wildlife Meadow will be the last non prescribed open green space in the Bridge Ward.

This space is vitally important for our local community, with minimal financial support it could be a place where people continue to get together to walk dogs, picnic, garden and play. It's a space where everyone can come together without the financial pressure of pay to play.

The Children's Wood with local groups, Schools, Academy's, Nurseries and Council could host regular events with the aim to connect people to nature, raise aspirations and involve people in the management of the land. People are increasingly disconnected from nature and this is having serious mental and physical health implications. Our Proposal of The Gilstrap Charity Children's Wood & Wildlife Meadow can redress the imbalance right in the heart of our community.

The Gilstrap Charity Children's Wood & Wildlife meadow could be accessed at any time of day or night by families, adults, carers, schools, our community and wildlife.



Proposal concept Key:

- 1. Picnic benches and Accessible Picnic benches**
- 2. Multi Use Games Arena refurbished.**
- 3. Public Footpath**
- 4. Ambitious planting scheme.**
- 5. Solar lighting.**
- 6. Accessible Play Equipment**
- 7. Open non prescribed Green Space**

Nature and Mental health

Nature improves your health
Daily contact with nature is linked to reduced levels of chronic stress, reductions in obesity and improved concentration, so get your colleagues outside and help them feel healthier.

Nature makes happier workers
Green your office by creating an outside area and encouraging lunchtime walks. There is a 10% reduction in work absence if employees are able to look at a green space rather than a wall.

Green offices boost productivity
Adding plants and photos of wildlife (or even playing birdsong!) can help your colleagues at work. Employees are 15% more productive when workplaces have even a few houseplants.

Nature makes you more active
Map out local walking routes in wild places for people to enjoy at lunchtime. People with easy access to nature are three times as likely to be active as those without access.

Green exercise can save the NHS money
Ecotherapy could reduce antidepressant prescription costs, so encourage walking meetings and exercise in your workplace. Mind has shown that green exercise benefits health and wellbeing.

Green neighbourhoods cut depression
Natural features near houses reduce mental illness. Work with neighbours to create wildflower borders and bird feeding stations.

The Benefits of Outdoor Free Play on Children's Development

Mental Health
Better moods
Decrease in hyperactivity
Decreases in symptoms related to anxiety and depression

Physical Health
More opportunities for movement
Decrease in the likelihood of developing obesity or diseases
Development of fine and gross motor skills

Cognitive Health
More opportunities to make decisions and problem-solve
Increases in creative thinking
Children use higher levels of sequencing, planning, organizing

Emotional Health
Development of empathy
Increases in self-esteem
Development of emotional intelligence

Social Skills
Increased social interactions
Higher levels of sharing, cooperation, helping
Decreases in solitary play

Play Skills
Increased creativity
Development of higher play skills and play types
More opportunities for imagination and engagement

Despite living in a society where materially life has been good, some things are getting worse and society is noticing an increasing number of problems associated with modern living such as depression, anxiety, obesity, food poverty, the achievement gap and so on. We believe The Gilstrap Charity Children's Wood & Wildlife Meadow can play a role in tackling some of these 21st Century problems and minimise the impact of the more challenging aspects of modern living. Being outside, even if it's just to play and have fun, can reduce anxiety and increase self-esteem and attention span in children. The same is true for adults and for problems like depression; spending time in nature can be as effective as antidepressants in reducing symptoms. It's a simple, free, activity with no side effects. Not only can the land help to alleviate negative feelings and thoughts but it can boost well-being and help people and our community to flourish.

Rewild a Child and support our Alternate proposal, The Gilstrap Charity Children's Wood and Wildlife Meadow for Cedar Avenue Park.

Help put nature back into childhood. Because all our lives are better when they're a bit wild.

Children's contact with the natural world is in decline. Only 10% of

children now spend time in wild places, compared to 40% of their parents when they were young.

The increase in screen time, the pressures of schoolwork, parental fears and a decrease in accessible green space have all contributed to a decline in 'wildplay', leaving our children divorced from nature in their formative years.

If children continue to be disconnected from nature, they will not value and care for it in the future. Children who spend less time in nature also suffer in their health and wellbeing and miss out on opportunities to develop physically and mentally.

We're working to make nature a part of growing up again. From imaginative play in woodlands to pond-dipping and getting wet and muddy, this builds confident, healthy and happy children and makes a connection with nature that can last a lifetime



Protecting Spaces

- Deed of Dedication with ownership and management remaining at local level
- Wide range of outdoor spaces
- Millions in improvements funds
- Activation projects, targeting the inactive
- Tangible legacy

fit
fields in trust

The slide features a green background with a white header. A list of five bullet points is on the left. A central photograph shows a group of children in white t-shirts and dark shorts standing in a grassy field. The bottom right corner has a silhouette of a dog jumping for a ball. The logo 'fit fields in trust' is in the top right corner.

For this proposal to happen The Gilstrap Charity will need to protect the land through a Deed of Dedication with Fields In Trust. It's a robust yet flexible way to do it. The Deed is a legally binding document which means the proposed Gilstrap Charity Children's Wood & Wildlife Meadow is protected for future generations to enjoy.

If successful, our alternate proposal *"The Gilstrap Children's Wood and Wildlife Meadow"* will be the only Park in Newark and Sherwood that will have accessible play equipment.

we cannot find any other examples where families can play on multiple equipment together regardless of physical ability, non-discriminatory, allowing families to play, learn and get back to nature as families.



An ambitious tree planting scheme along with shrubs, wildflowers, wildlife and child friendly soft landscaping would give nature a home and provide vital "Green Lungs" to our heavily polluted community absorbing carbon contributing towards NSDC's carbon neutral target.

Community veg growing, Community gardening, Community events, Play Groups, Outdoor learning, Sensory Garden, Education, Forest Schools, Bush craft workshops, open green space, Dog Walking, just sit and enjoy nature, the possibilities this proposal presents are endless.



↓ ↓ Our mood board album can be found here ↓ ↓

<http://www.facebook.com/winthorpeestate/albums/749914318847988/?scmts=scwspstd&extid=wAUWYhImUTITaEIs>

Thank you for taking the time to read our proposal and allocating time in the committee meeting for discussion.

Kind Regards,

Winthorpe Estate Residents Group.

TRUSTEE BOARD OF THE GILSTRAP AND WILLIAM EDWARD KNIGHT CHARITIES

19 MARCH 2020

APPLICATION FOR GRANT FUNDING

1.0 Purpose of Report

1.1 To consider an application made to the Gilstrap Charity for grant funding to support the Newark Book Festival.

2.0 Background Information

2.1 In 2017, the Trustee Board refreshed and approved a funding criteria for grant aid support from the Gilstrap Charity. The Charity's Scheme has been amended a number of times in recent years, firstly when Nottinghamshire County Council (NCC) built a library in Newark (thereby obviating the need for the original use of the Gilstrap Building as a library) and secondly when the Gilstrap building had been leased to NCC for use as the Registrar's office. However, whilst the objects have been reviewed over the years, the original concept has been reaffirmed with emphasis on education and promoting knowledge of the history of Newark.

2.2 The current approved criteria is as follows:

2.1.1 Preference will be given to funding applications which promote education and understanding of historic buildings within Newark and the history of Newark generally to reflect the original Trust purposes.

2.1.2 Funding applications will be required to demonstrate a direct benefit to the community of Newark or a section/s of that community (eg projects involving local schools).

2.1.3 Applicants will be required to provide full details of any match funding or third party funding.

2.3 It should be noted that the area of benefit for the Charity, whilst previously defined as the area of the former borough of Newark, was amended when the Scheme was last reviewed in 2013 to cover the parish of Newark.

2.4 A copy of the background information that is included on the Charity's website concerning how potential grant applications will be considered is attached to this report as Appendix A. Applicants are requested to complete a pro-forma application form that gives full details of their project, its objectives, budget and other funding secured.

3.0 Application Received

3.1 An application has been received for funding to support the Newark Book Festival. Newark Book Festival is usually an annual, two-day not-for-profit literary festival that aims to celebrate books, literacy and the word through a range of events taking place across Newark that focus on author visits, talks, guest speakers, illustrators, street theatre, music and poetry, with a children and young people's programme running through the core.

- 3.2 The theme is 'A Festival through the ages' and the organisation is working closely with both museums and the castle along with other venues in Newark and increased schools/volunteer and young person programme. In particular the Festival's programme is to include educational talks and events on history including the civil war and the creation of a literary walk around the town which will take in heritage, culture and historical locations.
- 3.3 The overarching objectives of the festival are:
- To develop & manage a literature festival that celebrates books and all that they encompass in the market town of Newark, Nottinghamshire;
 - To ensure that the festival is inclusive and accessible;
 - To work with venues & partners across the town to increase footfall, enhance events & artistic offer;
 - To artistically programme a wide range of high quality diverse authors and book related events;
 - To support opportunities for local author involvement and promotion;
 - To focus upon the growth of audience development, including family targets;
 - To encourage and support literacy and reading skills; and
 - To help promote Newark as a tourist destination and to the local communities.
- 3.4 The festival last applied for funding from the Gilstrap Charity towards their 2017 event, in the sum of £500. However, this request was refused since the date of the event had passed by the time it was considered by the Board. The Board also considered that the application did not match the Trustees stated priorities at that time.
- 3.5 The organiser has been asked to complete the pro-forma application form, and at the time of preparing this report this has not yet been received. They have indicated that they would be looking for between £250- £500 to help towards the Festival's costs. Their completed application form will be circulated at the meeting for the Board's consideration.

4.0 Financial Comments

- 4.1 As per last financial years audited statement of accounts the amount of reserves available for grant applications or other opportunities, excluding the revaluation reserve, is £266,902.60. Also the accounts are currently forecasting an in year surplus of around £36,000 for financial year 2019/20.

4.0 RECOMMENDATION

That the Board consider and determine the application received from Newark Book Festival for funding.

Background Papers

None

For further information please contact Karen White on extension 5240.

Karen White
Clerk to the Gilstrap Trust

APPLICATION FOR GRANT AID SUPPORT - GILSTRAP CHARITY

Background Information

Newark & Sherwood District Council is the Sole Trustee of the Gilstrap Charity. It has established a Trustee Board comprising 5 elected members of the Council, one of whom must be a local member for the area of benefit of the Charity, to manage the Charity on its behalf.

The Charity has established a funding pot with the express purpose of inviting funding applications for projects, events and initiatives which reflect the Charity's purposes and objectives.

Any application for funding must demonstrate benefit to the inhabitants of Newark.

The Trustees have indicated that they are more likely to view applications favourably where they meet some or all of the following criteria:-

- (i) Applications which will promote education and understanding of historic buildings and the history of Newark generally.
- (ii) Applications which can demonstrate a benefit to the community of Newark or a section or sections of that community.
- (iii) Applications where match funding has already been obtained or is likely to be committed.
- (iv) Applications which can demonstrate sustainable benefits.

Applications for grant funding will be considered annually with a decision being made no later than the end of April in each year at a meeting of the Trustee Board. Applications must be received no later than 31 January in the relevant year in order to go forward for consideration.

Application Process

Completed application forms should be returned to:

The Clerk to the Gilstrap Charity
Castle House
Great North Road
Newark
Notts. NG24 1BY

The application will be assessed annually in March at a meeting of the Trustee Board.

You will be contacted if further information is needed, but are advised to include as much information as possible within the grant application.

You will be advised of the outcome following the Panel meeting.

Grants will not be awarded retrospectively.

Conditions of Grant

1. Approval must be sought for any changes to the submitted project outline.
2. If any grant awarded is surplus to requirements this should be returned to the Charity.
3. If funding is awarded the applicant will be required to provide progress reports to the Trustees and a post event/project evaluation report.
4. The applicant will ensure that all necessary licences and consents are obtained.
5. The grant must be spent within 12 months of being awarded.